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## Job Description

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<b>Job Title</b>	<b>Market Cleaner</b>
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<b>Purpose of the job</b>	<p><b>The purpose of this role is to set up the Market, maintain cleanliness of all areas, clear customer tables, and manage the waste compound.</b></p> <p><b>To break down the Market after closing time, leaving all areas in a state of readiness for the overnight wholesalers and restaurants traders.</b></p> <p><b>To ensure all areas are maintained to provide a safe working environment to traders and market staff and a welcoming and safe environment for customers.</b></p> <p><b>To ensure that all Health &amp; Safety Policy is complied with.</b></p>
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<b>Reports to</b>	Operations Manager
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<b>Direct Reports</b>	N/A
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<b>Key Internal/External Relationships</b>	<p><b>External</b></p> <ul style="list-style-type: none"><li>Leaseholders, stallholders and all customers of the market.</li></ul> <p><b>Internal</b></p> <ul style="list-style-type: none"><li>Chair and members of the Board of Trustees;</li><li>Management team members;</li><li>All staff.</li></ul>
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<b>Key Responsibilities</b>	<ul style="list-style-type: none"><li>Assist with setting up and dismantling the market.</li><li>To empty all wheelie &amp; recycling bins from the market several times a day, as and when required.</li><li>Clear up rubbish left by customers on an ongoing basis throughout the day, including litter picking, emptying of bins etc</li><li>To collect and dispose of any discarded pallets left in the market.</li><li>Carry out jet washing and maintain market estate and surrounding areas and ensure market is kept clean at all times.</li><li>Clear out drains to ensure that they do not get blocked, removing surface debris where possible, and maintain cleanliness around floor sockets in Jubilee Place.</li></ul>
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- To use forklift and operate compactor and cardboard bailer ensuring all health and safety policy is complied with in accordance with manufacturer's instructions.
  - Check the public toilets and washrooms for the market on a regular basis, as directed.
  - Ensure that all operating machine areas are kept clean at all times.
  - Ensure that anything which has been 'dumped' in the market is appropriately disposed of.
  - Help distribute newsletter to market businesses as and when required.
  - To assist in the operation of the demonstration kitchen, maintaining the equipment in good working order.
  - Report any machinery faults and be responsible for daily checks to the forklift truck (lights, tyres, oil levels, etc.), filling in checklist before operating and cleaning of the sweeping machine (filters, brushes, loader, etc).
  - To clean traders' communal storage areas on a regular basis and assist them in storing their equipment effectively in order to maximise use of space.
  - Report any market incidents to the Operations Manager immediately.
  - Assist the operations department with any market events.
  - Assist the senior operations management team with any other duties as and when required.
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Market Cleaner – Nov 20

info@boroughmarket.org.uk  
www.boroughmarket.org.uk

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**Person  
Specification**

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**Qualifications** Fork Lift Truck License, Manual Handling, Health and Safety

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**Previous  
experience/sector** Experience of working in a cleaning team in a similar environment

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**Technical  
Skills/Knowledge** Ability to work in a flexible manner  
Approachable attitude with colleagues  
'Can do' attitude

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**Commercial/Business  
skills** Ability to work well in a team

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**Motivation** Commitment to the vision and values of Borough Market

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**Status of role** Full Time – 40 hours per week 5 days over 7 days

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